



## DECA DIRECTIVE 50-17

# DECA OVERSEAS EMPLOYMENT PROGRAM

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<b>Originating Component:</b>	Human Resources Directorate
<b>Effective:</b>	November 30, 2020
<b>Releasability:</b>	Unlimited. This directive is approved for public release and is located on DeCA's internet website at <a href="http://www.commissaries.com">www.commissaries.com</a> .
<b>Reissues and Cancels:</b>	DeCA Directive 50-17, "DeCA Overseas Employment Program," January 11, 2019
<b>Approved by:</b>	Arthur Yarbrough, Chief, Administration Division

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**Purpose:** This directive:

- Provides guidance regarding the policies and procedures governing overseas employment in the Defense Commissary Agency (DeCA).
- Establishes guidance in DeCAM 50-17.1, "DeCA Overseas Employment Manual," November 30, 2020.
- Is established in compliance with Department of Defense(DoD) Directive 5105.55, "Defense Commissary Agency (DeCA)," March 12, 2008.

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## **SECTION 1: GENERAL ISSUANCE INFORMATION**

**1.1. APPLICABILITY.** This directive applies to all DeCA activities and all DeCA personnel in accordance with DoD Directive 5105.55.

**1.2. POLICY.** It is DeCA's policy to comply with established laws, DoD guidance, policies, and procedures pertaining to overseas employment.

## **SECTION 2: RESPONSIBILITIES**

**2.1. EXECUTIVE DIRECTORS.** Executive Directors with responsibility for overseas activities will ensure that program requirements are met when civilian employees are selected for assignments in foreign areas.

**2.2. SUPERVISORS AND MANAGERS.** Supervisors and managers will encourage qualified employees to accept overseas assignments to enhance their career development and provide placement consideration to individuals who are completing an overseas tour.

**2.3. HUMAN RESOURCES DIRECTOR (CCH).** The CCH Director shall establish and oversee the DeCA overseas employment program and monitor program administration for regulatory compliance.

**2.4. EMPLOYEES.** Employees will notify management of change in status and notify management and the former activity in writing of their intent to exercise their return rights at least 60 days prior to the expected date of return.

### **SECTION 3: MANAGEMENT CONTROL SYSTEM**

**3. MANAGEMENT CONTROL SYSTEM.** This directive does not contain internal management control provisions that are subject to evaluation, testing, and other requirements of DeCAD 70-02, “Internal Control Program,” and as specified by the Federal Manager’s Financial Integrity Act.

## **GLOSSARY**

### **G.1. ACRONYMS.**

<b>CCH</b>	Human Resources
<b>DeCA</b>	Defense Commissary Agency
<b>DeCAD</b>	DeCA Directive
<b>DeCAM</b>	DeCA Manual
<b>DoD</b>	Department of Defense

## **REFERENCES**

- DeCA Manual 50-17.01, "DeCA Overseas Employment Manual," November 30, 2020.  
DeCAD 70-02, "Internal Control Program," December 17, 2007.  
DoD Directive 5105.55, "Defense Commissary Agency (DeCA)," March 12, 2008.