



DEFENSE COMMISSARY AGENCY
HEADQUARTERS
1300 E AVENUE
FORT LEE, VIRGINIA 23801-1800

IN REPLY
REFER TO

LEL

January 13, 2016

NOTICE TO THE TRADE – DeCA NOTICE 16-30

SUBJECT: Resale Ordering Agreement-Shelf Life Requirements

This Notice to the Trade is to inform our industry and distributor partners of DeCA's policy on short dated and expired product, as outlined in the Resale Ordering Agreement (ROA) dated October 2012, and that the agency will be stringently enforcing this policy effective immediately.

The ROA clearly states that products shall be delivered to locations specified in the ROA or the designated port of embarkation for overseas shipments with a minimum of one-half (1/2) or fifty percent (50%) of their guaranteed shelf life remaining (rounded to the nearest whole day). The ROA also states if the supplies delivered do not have the minimum number of days of shelf life remaining, as set forth in this agreement, the Government has the right to reject them and require replacement.

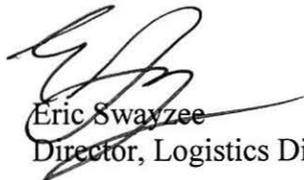
There have been a number of instances whereby this requirement is not being followed and in some cases deliberately ignored. We cannot afford to accept product that is not meeting our established policy by doing so directly impacts customer service and loss of sales.

Short dated and expired products are not part of the DeCA distributor damage program as stated in the standard operating procedures.

Prior to loading for delivery to DeCA, brokers/distributors must check products to ensure one-half (1/2) or fifty percent (50%) of the guaranteed shelf life remains.

When FDS distributors refuse to provide full credit and pick up out dated product the stores have been directed to create a Vendor Credit Memo (VCM) for the manufacturer/broker to ensure the store is provided full credit for the out of date product.

If there are any questions or concerns, please contact Ms. Stephanie Faughnan, at stephanie.faughnan@deca.mil, or 804-734-8000 ext. 48779.


Eric Swaxzee
Director, Logistics Directorate